



ARTICLES OF ASSOCIATION (STATUTES)

Confédération Européenne de Pétanque
Boulodrome national FLBP, 184, chemin Rouge, L-4480 Belvaux, LUXEMBOURG

www.cep-petanque.com



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As adopted by the Congress
Saint-Pierre-lès-Elbeuf, France - 21st September 2017

As amended and adopted by the Congress - 17 April 2021

DEFINITIONS

In these Articles, the words standing in the first column of the table set out hereunder shall bear the meaning set opposite to them in the second column thereof, if not inconsistent with the subject or context.

WORDS	MEANINGS
Articles	the CEP Statutes, as originally framed or as amended and in force from time to time
Association	the Confédération Européenne de Pétanque
Board of Directors	the members for the time being of the Executive and General Committees constituted in accordance with these Articles
CEP	the official abbreviation of Confédération Européenne de Pétanque
CEP Properties	the CEP Symbol, Emblem, Flag, and identifications, designations, emblems, mascots, medals and website as defined in these Articles
CEP Championships	the European Championships, European Cup for Clubs and such other events as the CEP may organise in the future
Congress	a General Assembly of the CEP constituted in accordance with these Articles which meets as an Ordinary General Assembly or an Extraordinary General Assembly
Director	A member of the Board of Directors
ENF	A European National Federation or Association
Executive Committee	the President, Vice-Presidents, Secretary General and Treasurer
FIPJP	the Fédération Internationale de Pétanque et Jeu Provençal
General Committee	the non-Executive members of the Board of Directors
General Meeting	the Congress, Extra Ordinary Congress or other meeting at which all members are invited to attend
Internal Regulation	a rule that better explains or regulates in depth the content of an Article.
IOC	the International Olympic Committee
Member	a member of the CEP; and "Membership" shall be construed accordingly
Voting Member	a member of the CEP entitled to vote at meetings of the CEP
Commission	the Commission as established under these Articles.
Rule	a Rule of, or made by the CEP pursuant to, the statutes and Internal Regulations of the CEP
Seal	the common seal of the CEP
WADA	the World Anti-Doping Agency
In writing	written or reproduced in any visible substitute for writing, or partly one and partly another
Year	calendar year, from the 1st January to the 31st December inclusive

CHAPTER I

Pétanque in Europe and the CEP's Action

1. NAME

- 1.1. The name of the Association is the "Confédération Européenne de Pétanque" the abbreviated name being "CEP".

2. OBJECTIVES

The objectives for which the CEP is established are:

- 2.1. To serve, promote and protect the common and collective interests of the Member ENFs.
- 2.2. To promote integrity in pétanque and protect the sport from all forms of corruption including, without limitation, unethical competition manipulation, all in concert with the initiatives in this regard of the FIPJP and IOC.
- 2.3. To foster the development of pétanque, its ideals throughout Europe, in close collaboration with the FIPJP and member ENFs, in promoting the development of physical and moral qualities that develop from the positive engagement in sport.
- 2.4. To consistently encourage the spirit of sport amongst the youth of Europe and to help to promote a programme of education for the public and further the philosophy of sportsmanship.
- 2.5. To ensure that the CEP remains a completely autonomous and independent body and resists all political, religious, racial or commercial pressures.
- 2.6. To promote co-operation between the ENFs in the areas of research and common interests.
- 2.7. To receive from any person or body monies for the purposes of furthering these objects.
- 2.8. To invest the monies of the CEP not immediately required for its purposes in or upon such investments, securities or property as may be thought fit.
- 2.9. To employ staff and remunerate any company, firm or person for services rendered to or on behalf of the CEP.
- 2.10. To purchase, take on lease, or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges which the CEP thinks necessary or convenient for the attainment or advancement of any of its objects and to construct or maintain or alter any buildings or erections necessary or convenient for the work of the CEP.
- 2.11. To sell, let, mortgage, dispose of, or turn to account, all or any of the property or assets of the CEP as may be thought expedient with a view to the promotion of its objects.
- 2.12. For the above-mentioned purpose;
 - a. to buy, acquire, hold, deal with, manage, direct the management of, sell, exchange, mortgage, charge, dispose of, grant, register or otherwise turn to account;
 - i. any right or interest in, over or upon any property of any kind whatsoever; and;
 - ii. in particular any intellectual property rights, copyrights, designs, trademarks, patents, licences, franchises, concessions and the like (or rights in respect thereof) conferring a right of use or any secret or other information and/or any film, video, television, internet or broadcasting rights which may seem capable of being used for any of the purposes of the CEP and;

- b. to use, exercise, develop, grant licences in respect of or otherwise turn to account any rights and information so acquired, and also;
 - c. to undertake any kind of trade, business or activity for the purpose of promoting, advancing or protecting the interests of persons or bodies engaged in the sport of pétanque.
- 2.13. To borrow or raise money for the purposes of the CEP on such terms and on such security as may be thought fit.
- 2.14. To do or make any other acts which in the opinion of the Board of Directors may be conducive or incidental to the objects of the CEP.
- 2.15. To observe and comply with the Rules and Regulations of the CEP and the sport of pétanque.
- 2.16. It is further declared that the objects specified in different paragraphs of this Clause shall not, except where the context expressly so requires, be in anyway limited or restricted by reference to or inference from the terms of any other paragraph or the name of the CEP but may be carried out in as full and ample a manner and shall be construed in as wide a sense as if each of the said paragraphs defined the objects of a separate distinct and independent company.

3. SYMBOL

- 3.1. The CEP Symbol consists of the initials of the Confédération Européenne de Pétanque with a circle of 12 yellow stars representing Europe.



- 3.2. The CEP Symbol is the sole property of the CEP and cannot be used without the prior written consent of the CEP.

4. EMBLEMS

- 4.1. The CEP Emblems consists of the CEP Symbol, the wording "Confédération Européenne de Pétanque" and may include a map of Europe.
- 4.2. The CEP Emblem is the sole property of the CEP. The CEP Emblem cannot be used without the prior written consent of the CEP.



5. SPORT EVENTS

- 5.1. The CEP Sport Events consist of:
- a. the European Championships,
 - b. the European Cup for Clubs,
 - c. and such other sport events or sport related events that the CEP may decide to organise from time to time.

- 5.2. All CEP Sport Events are the exclusive property of the CEP which owns all rights relating thereto, in particular, and without limitation, all rights relating to their organisation, exploitation, broadcasting, recording, promotion, representation, reproduction, access, archiving and dissemination in any form and by any means or mechanism whatsoever, whether now, existing or developed in the future.
- 5.3. The CEP Symbol, Emblem and identifications, designations, emblems, mascots, and medals shall be collectively or individually referred to as "CEP Properties". All the rights to the CEP Properties belong exclusively to the CEP.

CHAPTER II

The Confédération Européenne de Pétanque

6. LEGAL STATUS

- 6.1. The CEP is an international non-governmental not-for-profit organisation, of unlimited duration, in the form of an association with the status of a legal person and affiliated to the Fédération Internationale de Pétanque et Jeu Provençal (FIPJP).
- 6.2. The CEP has its legal seat in the Bouldrome National FLBP, 184, Chemin Rouge, L-4480 Belvaux, Luxembourg.
- 6.3. The administrative headquarters of the CEP shall be decided by the Board of Directors for the purpose of better representing the CEP activities.
- 6.4. The CEP is subject to Luxembourg and European law.
It is fully responsible for its obligations by means of its patrimony, with the exclusion of the direct responsibility of its members, components or employees.

7. OFFICIAL LANGUAGES

- 7.1. The official languages of the CEP are English and French. The working languages are English and French; in the case of divergence between the English and French texts of these Statutes and any other CEP document the English text shall prevail unless expressly provided otherwise in writing.

8. MISSION

- 8.1. The mission of the CEP is to develop and protect the sport of pétanque in Europe.
- 8.2. To share and exchange knowledge and experiences in relation to the sport of pétanque.
- 8.3. To make information available through its official website enabling facilities and services to be promoted to players, coaches and officials in Europe and across the world.
- 8.4. The CEP undertakes, in accordance with its mission and role at international level:
 - a. To participate in actions to promote peace.
 - b. To promote women in the sport of pétanque.
 - c. To promote youth in the sport of pétanque.
- 8.5. The CEP also undertakes to support and encourage the promotion of sports ethics, to fight against doping and to demonstrate a responsible concern for environmental issues.

9. ROLE

- 9.1. The role of the CEP is to:
 - a. Propagate the fundamental principles of the sport of pétanque in Europe and within the framework of sports activities and otherwise contribute, among other things, to the diffusion of pétanque in the teaching programmes of physical education and sport in schools and university establishments; to see to the creation of institutions which devote themselves to pétanque education.
 - b. Ensure the observance of the Official Rules for the Sport of Pétanque in Europe.
 - c. Encourage the development of the sport of pétanque.
 - d. Help in the training of pétanque administrators, coaches and umpires in Europe.
 - e. Commit itself to acting against any form of discrimination (on grounds of race, religion,

politics, sex and otherwise) and violence in sport

- f. Fight against the use of substances and procedures prohibited by the WADA Prohibited List by approaching the appropriate authorities in Europe so that all medical controls may be performed in optimum conditions
- g. Work to maintain harmonious and co-operative relations with appropriate governmental bodies, while preserving the CEP autonomy and resisting all pressures of any kind, including those of a political, religious or economic nature, that may prevent it from complying with the rules and regulations of the CEP and sport of pétanque.

10. MEMBERS: GENERAL PROVISIONS

- 10.1. Only a ENF in Europe recognised by the FIPJP shall be admitted to Membership of the CEP.
- 10.2. A register shall be kept by the CEP containing names and addresses of all the Members.
- 10.3. The admittance of a new Member shall be proposed by the Board of Directors and ratified at a Congress by a two-thirds majority of the Members attending and voting.
- 10.4. Member ENFs must support the objects pursued by the CEP whilst benefiting from all the right given to them by these Articles.
- 10.5. Member ENFs are liable for annual fees set by the Congress for each two-year period. Only member ENFs having paid the appropriate annual fee shall be considered as voting Members.
- 10.6. Annual fees must be paid for each year within the time limit set by the Congress, given that the time limit set applies to all interested parties.
- 10.7. For non-payment of fees one or more of the following sanctions listed may be applied to the member ENF in question by the Board of Directors:
 - a. Fine, amounting to 10% of the outstanding fee.
 - b. Suspension or exclusion from a European Championship(s), including the European Cup for Clubs.
 - c. Suspension of Membership.
 - d. Termination of Membership (with the agreement of the FIPJP).
- 10.8. These sanctions will come into force immediately on the decision being made by the Board of Directors.

11. VOTING MEMBERSHIP

- 11.1. Voting Membership shall comprise the ENFs accepted into membership in accordance with these Articles and which are in good standing in respect of such membership.

12. HONORARY POSITIONS

- 12.1. A person who has given exceptionally meritorious service to the CEP may be appointed to an Honorary Position in the CEP if the following process is satisfied:
 - a. The Board of Directors must recommend the appointment of such person at the Congress having first given notice of such recommendation as an item of business; and
 - b. the recommendation is approved by a simple majority of the Members present and voting at the Congress.

- 12.2. The rights, privileges and obligations of persons appointed to Honorary Positions shall be determined by the Board of Directors from time to time.
- 12.3. The term of a person appointed to an Honorary Position is granted for life but any such person may be suspended by the Board of Directors, and his or her Honorary Position terminated by the Congress, if it is determined that such person has in the opinion of the Board of Directors, or the Congress in the case of termination, acted in contravention of these Articles and internal Regulations and/or has acted in a manner that would bring disrepute to himself or herself and/or the CEP.
- 12.4. The process for deciding to suspend or terminate a person's Honorary Position under this Article shall be the same as the process applicable for suspension and expulsion of membership of the CEP.
- 12.5. Persons appointed to Honorary Positions do not have voting rights.

13. THE CONGRESS

- 13.1. The Congress is the supreme authority of the CEP. It is composed of the members of the Board of Directors elected in accordance with these articles, and the Presidents or duly nominated Delegates of the member ENFs.
- 13.2. All Congress meetings of the CEP shall be either general assemblies or extraordinary general assemblies.
- 13.3. The Board of Directors may convene a Congress at any time.
- 13.4. An annual Congress shall be held once in every year, at such day, time and place as may be determined by the Board of Directors.
- 13.5. The functions of the Annual Congress are:
 - a. at each annual Congress,
 - i. to receive the annual reports from the President and Secretary General
 - ii. to receive the annual reports from the Auditors and the Treasurer for the preceding year
 - iii. to approve the annual financial statements of the preceding year after having taken into consideration the report of the Auditors
 - iv. to approve the budget for the following year
 - v. to adopt activity programmes
 - vi. to make modifications if necessary, to these Articles
 - vii. to take a stand upon all questions or proposals submitted by the member ENFs or by the Board of Directors.
 - b. at the Congress held in the even numbered year,
 - i. as provided for in Article 13.7, to elect the Board of Directors for a period of four years
 - ii. as provided for in Article 27.1, to appoint the Auditors for a period of 2 years
 - iii. to determine the rate of annual fees.
- 13.6. To ensure continuity, the Board of Directors shall be renewed every two years on the following basis:
 - a. The basic election shall take place in the year of the summer Olympics, affecting six members: and
 - b. two years later it shall involve the other five members.
- 13.7. If circumstances prevent the holding of the Annual Congress, the existing Board of

Directors will remain in office until successors can be elected in accordance with the provisions of these Articles.

- 13.8. An outgoing member of the Board of Directors constituted in accordance with the provisions of Article 15, shall remain in office until the end of the meeting referred to in this Article.
- 13.9. Copies of the minutes at which elections have taken place shall be sent to the FIPJP. All documents must be certified as true copies by the President and the Secretary General.
- 13.10. An annual Congress shall be called by ninety days' notice in writing at the least, exclusive of the day on which the notice is served or deemed to be served and of the day for which it is given.
- 13.11. An Extraordinary Congress of the CEP will be convened by the Secretary General, on the written requisition, with cause stated, of not less than one fifth of the member ENFs. Such assembly shall be held within sixty days of the written requisition.
- 13.12. Every notice calling a Congress shall specify the place and the day and hour of the meeting.
- 13.13. The accidental omission to give notice to or the non-receipt of notice by any Member entitled to receive notice shall not invalidate the proceedings at any Congress of the CEP.
- 13.14. The Agenda and all relevant documentation, including full details of any nomination or proposal, shall be sent to all Members at least thirty days before the date of the Congress.
- 13.15. Two delegates from each member ENF are entitled to attend any Congress of the CEP.
- 13.16. Each member ENF must notify the Secretary General in writing of the names of its delegates to the assembly and the seniority of those delegates.
Such notification shall be received by the Secretary General not less than thirty days before the meeting is due to take place.
- 13.17. No business shall be transacted at any Congress unless a quorum is present when the meeting proceeds to business. Save as hereinafter provided a quorum shall be the representatives of not less than one half of the member ENFs plus one.
- 13.18. The President for the time being of the CEP shall preside as Chairman at any Congress, but if the President is not present then a Vice-President may preside on the President's behalf.
- 13.19. If neither the President nor a Vice-President are present, then the members of the Board of Directors present shall choose one of their number to preside as Chairman at the meeting. In the event of a tie, the Chairman of the meeting shall be chosen by lot.
- 13.20. At any general meeting a proposal put to the vote of the meeting shall be decided on a show of hands unless a poll is demanded by the Chairman or by a majority of Members present and entitled to vote.
- 13.21. A declaration by the Chairman that a proposal has been carried, whether unanimously or by a particular majority, or lost, and an entry to that effect in the minute book, shall be conclusive evidence of the fact, without proof of the number or proportion of votes recorded for or against such proposal.
- 13.22. If any votes shall be counted which ought not to have been counted, or might have been rejected, the error shall not vitiate the decision unless it be pointed out at the

same meeting, or at an adjournment thereof, and not in that case unless it shall in the opinion of the Chairman be of sufficient magnitude to vitiate the decision.

- 13.23. If a poll is duly demanded (and the demand is not withdrawn) it shall be taken in such manner as the Chairman may direct, and the result of the poll shall be deemed to be the decision of the meeting at which the poll was demanded.
- 13.23. The Chairman may appoint scrutineers and may adjourn the meeting to some place and time fixed by him for the purpose of declaring the result of the poll.
- 13.25. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting at which the show of hands takes place or at which the poll is demanded shall be entitled to a second or casting vote.
- 13.26. The minutes of all general assemblies' other than an annual Congress shall be distributed by the Secretary General to all Members within six months of each such meeting.

14. VOTES OF MEMBERS

- 14.1. Only the President of a member ENF or their official delegate duly mandated for this purpose, may vote in accordance with the provisions of Article 13.

15. BOARD OF DIRECTORS

- 15.1. The affairs of the CEP shall be managed by a Board of Eleven (11) Directors to be constituted as hereinafter provided.
- 15.2. The Board of Directors, elected by the Congress in accordance with the provisions of these Articles, shall consist of:
 - a. the Executive Committee, referred to in these Articles
 - b. the General Committee which is composed of the remaining Directors.
- 15.3. The Executive Committee shall consist of:
 - a. the President
 - b. the Vice-President(s)
 - c. the Secretary General
 - d. the Treasurer.
- 15.4. Nominations for members of the Board of Directors must be submitted in writing to the Secretary General at least sixty days before the Congress held in the even numbered year. Nominations can be made only by a member ENF.
- 15.5. The Secretary General shall, at least ninety days before the Congress held in the even numbered year, write to each member ENF inviting nominations for the Board of Directors.
- 15.6. Voting for election to any office under these Articles shall be by secret ballot.
- 15.7. Should the President cease, for any reason, to hold office during their mandate a Vice-President shall assume the office of President for the remainder of that term.
- 15.8. Should any Executive officer other than the President cease for any reason to hold office during their term of office the Board of Directors shall appoint another Executive officer in their place who need not be a member of the Board of Directors.

Any person thus appointed shall hold office for the remainder of the term unless the CEP shall in the meantime resolve in a general meeting to remove them, in which case the CEP shall immediately in a general meeting elect another person to hold such office

for the remainder of the four-year period.

- 15.9. Any change in the Executive Committee of the CEP shall be notified in writing by the Secretary General to the FIPJP and member ENFs.
- 15.10. The members of the Board of Directors are elected in one count by relative majority.
 - a. If all the candidates obtain such a majority, the candidates will be elected according to the number of votes they each received.
 - b. If two or more candidates obtain an equal number of votes a second or subsequent count shall be undertaken for the vacancy concerned.

To be valid, each voting paper must include the names and member ENF of each candidate.
- 15.11. The President, Vice-President(s), Secretary General and Treasurer shall be elected by the Board of Directors.
- 15.12. The Board of Directors may invite Observers or Guests without voting rights to attend a Congress or other meeting of the CEP.
- 15.13. The Board of Directors shall meet at least twice a year.

16. RETIREMENT OR EXCLUSION OF A DIRECTOR

- 16.1. Retirement – membership of the Board of Directors shall be vacated ipso facto if the member:
 - a. resigns in writing, in which the letter is sent to the President and Secretary General
 - b. becomes a paid consultant or adviser to the CEP or provides for profit any other services to the CEP.
- 16.2. Exclusion – a member of the Board of Directors shall be excluded if they:
 - a. are adjudged bankrupt in Europe or in any territory outside Europe or makes any arrangement or composition with their creditors generally
 - b. become of unsound mind, duly documented by medical certification or by a decision of a competent court in the country in which the member has their legal domicile
 - c. are convicted of an indictable offence unless the Board of Directors otherwise determine
 - d. are directly or indirectly interested in any contract with the CEP and fails to declare the nature of their interest.

17. PROCEEDINGS OF THE BOARD OF DIRECTORS

- 17.1. The Board of Directors may meet for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit.
- 17.2. The President of the CEP will preside over and conduct the business of meetings of the Board of Directors. In their absence, a Vice-President will act as chairman. In the absence of the President and a Vice-President some Member appointed from among those present, will act as chairman ("the Chairman") with the same powers as the President.
- 17.3. The Vice-President(s) will perform such duties as are assigned by the President or are laid down from time to time by the Board of Directors.
- 17.4. Questions arising at any meeting shall be determined by a majority vote and, in the case of an equality of votes, the President or the Chairman, as the case may be, shall have a second or casting vote.

- 17.5. The Secretary General shall give at least thirty days' notice of any meeting of the Board of Directors. The Notice shall specify the place, day and the hour of the meeting and include the Agenda and, where necessary, any documentation required.
- 17.6. The Secretary General, on the requisition of a majority of the Directors, shall at any time summon a meeting of the Board of Directors giving at least twenty-one days' notice (inclusive of the day on which the notice is given), providing the place, the day, time of meeting and the agenda.
- 17.7. No business not mentioned in the agenda for any meeting of the Board of Directors shall be transacted at any meeting of the Board of Directors unless in the opinion of the President or Chairman of the meeting and supported by a majority of the other members of the Board of Directors present at the meeting such business arises directly out of an item included in the agenda or out of the minutes of the last preceding meeting or is a matter of urgency.
- 17.8. The quorum necessary for the transaction of the business of the Board of Directors may be fixed by the Board of Directors and unless so fixed shall be six.
- 17.9. A meeting of the Board of Directors for the time being at which a quorum is present shall be competent to exercise all powers and discretions for the time being exercisable by the Board of Directors.
- 17.10. The Board of Directors may act notwithstanding any vacancies in its body but if at any time their number shall be less than the quorum fixed by or in accordance with these Articles, they may act only for the purpose of filling up vacancies in the members of the Board of Directors or summoning a general meeting.
- 17.11. The Board of Directors shall be entitled to act on a signature transmitted by facsimile or e-mail or other form of electronic communication provided that the Secretary General is satisfied as to the authenticity of the signature.
- 17.12. Where it is planned to have a proposal passed in accordance with this article, the Secretary General shall transmit a copy of the proposal to be signed to each member of the Board of Directors at such postal or email address as that member shall have notified to the Secretary General.

If the member has not notified any such postal or email address, it shall be sufficient for the Secretary General to transmit a copy of the proposal to the postal or email address of that member last known to the Secretary General.
- 17.13. Any member of the Board of Directors absent from two consecutive meetings is considered as having resigned, except in the case of "force majeure" duly justified. Any such decision is made by the Board of Directors.

In the case of death, resignation or exclusion of a member the Board of Directors may co-opt a replacement to serve for the remainder of the four-year period.
- 17.14. The Board of Directors are responsible for the execution of decisions taken by the Congress and the administration of the CEP.

18. RESPECT FOR THE RULES

- 18.1. The Board of Directors shall always act in accordance with the Rules and Regulations of the CEP and the sport of pétanque (as same may be amended from time to time), the provisions of which, insofar as they concern the statutes, duties and obligations shall be deemed to be incorporated into these Articles.

19. THE PRESIDENT

- 19.1. The President, who is elected by the Board of Directors, shall serve for a period set by the Board of Directors, but not exceeding their normal term of office.
- 19.2. Among his duties, the President shall:
- a. be responsible for implementing the strategic plans and policies of CEP
 - b. have, subject to the authority of the Board of Directors, general supervision of the affairs of CEP
 - c. when present, chair the meetings of the Board of Directors and the Congress
 - d. have such other duties and powers as the Board of Directors may assign to him or her and as may be otherwise set out in these Articles
 - e. represent the CEP in dealings with all International bodies including, but not limited to, the FIPJP, International Federations and International Governmental Organisations
 - f. sign, as necessary, any accounting documents and financial reports
 - g. sign, as necessary, any contract on behalf of the CEP, with the agreement of the Board of Directors
 - h. make public the balance sheets and other fundamental acts of the CEP through the channels the Congress deems opportune or according to law should such a provision exist.
- 19.3. The President may delegate any of the powers of the President with respect to management of the CEP to the Secretary General or to any other member of the Executive Committee.
- 19.4. The President is the official spokesperson of the CEP. If the President is unable to perform any of their duties a Vice-President shall perform them in their stead.

20. THE VICE-PRESIDENT(S)

- 20.1. The CEP may have a maximum of two Vice-Presidents, who are elected by the Board of Directors, to serve for a period set by the Board of Directors, but not exceeding their normal term of office.
- 20.2. The Vice-Presidents responsibilities shall include:
- a. assisting the President in the performance of their duties
 - b. in the absence of the President, assume the role of the Chairman at Congress or meetings of the Board of Directors.

21. THE SECRETARY GENERAL

- 21.1. The Secretary General, who is elected by the Board of Directors, shall serve for a period set by the Board of Directors but not exceeding their normal term of office.
- 21.2. The Secretary Generals responsibilities shall include:
- a. Overseeing the Secretariat of the CEP and supervise its day-to-day activities to further the aims of the Association.
 - b. Establishing the agenda of the Congress and of the Board of Directors meetings according to the instructions of the President.
 - c. Verifying the draft minutes of the Congress and of the Board of Directors meetings and submit them for approval to the President.
 - d. Supervising the accreditation of delegates to the Congress and other meetings.
 - e. Supervising correspondence with the members of the CEP.
 - f. Representing, together with the President, the CEP vis-à-vis international organisations.

- g. Signing any documents concerning the day-to-day administration of the CEP on behalf of the Board of Directors.

22. THE TREASURER

- 22.1. The Treasurer, who is elected by the Board of Directors, shall serve for a period set by the Board of Directors but not exceeding their normal term of office.

They are responsible for the Treasury of the CEP and for the protection of its financial assets. The Treasurer must be consulted on all financial matters and shall assist at all financial negotiations.

- 22.2. The Treasurers responsibilities shall include:

- a. Supervising the day-to-day operations of the Treasury, in particular the lodgement of funds and the disbursement of monies, subject to limits laid down by the Board of Directors.
- b. Supervising the bookkeeping operations of the CEP, so as to ensure that proper books of account are kept.
- c. Ensuring that an adequate system of Internal Control is in operation, to prevent fraud and to detect errors.
- d. Ensuring that all taxes, properly due, are paid promptly to the relevant authorities.
- e. Presenting, at each meeting of the Board of Directors, an up-to-date report of the financial situation of the CEP.
- f. Supervising the production, in a timely manner, of year-end financial statements, which give a true and fair view of the state of affairs of the CEP and of its annual results.
- g. Liaising with the Audit Committee in the carrying out of their duties.
- h. Supervising the preparation of an annual Budget for presentation to the Board of Directors for its approval and to ensure that the CEP finances are maintained within budget.

Any expenses not included in the budget require prior authorisation by the President and or the Board of Directors.
- i. Carrying out such other financial duties as the Board of Directors shall determine.
- j. Representing the CEP before third parties on financial matters, as directed by the President or the Board of Directors.
- k. Making a report to the Congress each year on the CEP's financial activities.
- l. Effecting payments or other monies due by the CEP, by cheques or by electronic means (bank transfer, credit card), which shall be signed by the Treasurer and by, either the President or the Secretary General.

23. COMMISSIONS AND WORKING GROUPS

- 23.1. Various Commission and Working Groups shall be constituted, in accordance with regulations adopted by the Board of Directors.
- 23.2. All regulations and procedures of the Commission shall be adopted by the Board of Directors after consulting with the Commission concerned.
- 23.3. The Commissions and Working Groups act as consultative bodies to the Board of Directors.
- 23.4. The Board of Directors may appoint Commissions or Working Groups, determining their functions, responsibilities and objectives.

- 23.5. In carrying out their functions each Commission and Working Group shall respect eventual rules and regulations decided by the Board of Directors.
- 23.6. The Chairman of each Commission and Working Group shall co-ordinate the proper running of activities and write reports on those activities to the Board of Directors.
- 23.7. For each Commission and Working Group, a Director shall be appointed to act as liaison officer between it and the Board of Directors.

24. MINUTES

- 24.1. The Board of Directors shall cause minutes to be made in writing and in electronic copy:
 - a. of all decisions and appointments made by the Board of Directors
 - b. of the names of the members of the Board of Directors and any committee, commission or working group thereof
 - c. of all resolutions and proceedings at all meetings of the CEP and of the Board of Directors and of any committee, commission or working group thereof.

25. HONORARY REWARDS

- 25.1. The Board of Directors has the exclusive authority to make honorary awards to individuals or organisations who, in the opinion of the Board of Directors, have reinforced the effectiveness of the CEP or have rendered distinguished services to the cause of pétanque.

26. THE SEAL

- 26.1. The CEP shall have a common seal with its name engraved thereon in legible characters and the Board of Directors shall provide for the safe custody of the Seal and the Seal shall never be used except by the authority of the President or the Board of Directors.
- 26.2. Every instrument to which the Seal shall be affixed shall be signed by the President, or by some other person appointed by the Board of Directors for the purpose, and by one other member of the Board of Directors.

27. AUDIT COMMITTEE

- 27.1. At the end of office of an outgoing Audit Committee, an Audit Committee, consisting of three persons belonging to separate ENFs, not represented on the Board of Directors, shall be appointed by the Congress and shall serve for a period of two years.

One of the three members shall be appointed by the Board of Directors as Chairman of the Audit Committee.
- 27.2. The duties of the Audit Committee are:
 - a. to liaise with the Treasurer on all audit matters
 - b. to preview the annual reports and annual accounts with the Treasurer to satisfy itself that the information contained therein has been fairly and accurately stated and submit an advisory report to the Board of Directors discussing accounting policies proposed for the financial statements
 - c. to give the Board of Directors and Congress assurances as may reasonably be required, regarding the reliability of financial information submitted to them and of financial statements issued by the Treasurer
 - d. to review performance in relation to budgetary matters
 - e. to carry out such other financial duties as the Board of Directors and Congress shall determine.

- 27.3. The Audit Committee shall be accountable to the Board of Directors and Congress and shall meet with such frequency as they may consider appropriate, but in any event not less than twice a year.
- 27.4. The Audit Committee may invite any member of the Board of Directors or any other person to attend any of its meetings if it shall consider that their presence would assist in the performance of the Audit Committee's duties.
- 27.5. Individual Members of the Audit Committee may be re-appointed.

CHAPTER III

The Finances of the CEP

28. INCOME AND PROPERTY

- 28.1. The income and property of the CEP however derived shall be applied solely towards the promotion of the objects of the CEP as set forth in these Articles.
- 28.2. No portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever by way of profit to the members of the Board of Directors provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of the CEP or to any member of the CEP in return for any services actually rendered to the CEP.
- 28.3. No member of the CEP Board of Directors shall be appointed to any salaried office of the CEP or any office of the CEP paid by fees and no remuneration or other benefit in money or monies worth shall be given by the CEP to any member of such Committee except repayment of out-of- pocket expenses.

29. ACCOUNTS

- 29.1. The Board of Directors shall cause proper books of account to be kept relating to:
 - a. all sums of money received and expended by the CEP and the matters in respect of which the receipt and expenditure takes place
 - b. all sales and purchases of goods by the CEP
 - c. the assets and liabilities of the CEP.
- 29.2. Proper books shall not be deemed to be kept if there are not kept such books of account as are necessary to give a true and fair view of the state of the CEP's affairs and to explain its transactions.
- 29.3. The books of account shall be kept at the Office or at such other place as the Board of Directors think fit and shall at all reasonable times be open to the inspection of the Board of Directors.
- 29.4. The Board of Directors shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the CEP or any of them shall be open to the inspection of member ENFs.
- 29.5. The Board of Directors shall from time to time, cause to be prepared and to be laid before the annual Congress of the CEP such income and expenditure accounts, balance sheets, group accounts (if any) and reports as are required to be prepared and laid before the annual Congress of the CEP.
- 29.6. A copy of every balance sheet (including every document required by law to be annexed thereto) which is to be laid before the annual Congress of the CEP, together with a copy of the Treasurers' report shall, not less than thirty days before the date of the annual Congress, be sent to the Auditors and to every person entitled under the provisions of these Articles to receive them.

30. FINANCES

- 30.1. The finances of the CEP shall be derived from, among others:
 - a. membership subscriptions
 - b. subsidies from public bodies, or other organisations

- c. gifts and bequests
 - d. proceeds from events such as a European Championship
 - e. the sale of CEP emblems approved by the Board of Directors for use on a commercial basis, publications and sale of printed material, the granting of licences to third parties for the use of the CEP emblems and mascots
 - f. fees for services rendered
 - g. any other source which the CEP or its Board of Directors shall approve and sponsorship.
- 30.2. No financial assistance from any of the various public and private bodies referred to herein may interfere with the independence of the CEP which, is to remain a completely autonomous and independent body, resisting all political, religious or commercial pressures.
- 30.3. The Congress approves each year a budget and the annual accounts (balance sheet and financial accounts) for the financial year.
- 30.4. The financial year begins on 1st January and ends on 31st December, in each year unless otherwise changed by the Congress.

31. EXPENSES

- 31.1. The CEP will endeavour to financially support the Board of Directors whilst undertaking their duties. However, member ENF's will financially support their CEP Board member when required.
- 31.2. CEP financial support will include but not be limited to:
- a. travel, hotel and living expenses for the Executive Committee only whilst undertaking CEP duties
 - b. a single sum payment for members of the General Committee attending specific nominated events/competitions. The amount of the single payment will be agreed by the Executive Committee and announced by the Treasurer at the first meeting of a financial year.

32. BORROWING POWERS

- 32.1. The Board of Directors may exercise all the powers of the CEP to borrow money and to mortgage and charge its undertaking and property or any part thereof, whether outright or as security for any debt, liability or obligation of the CEP.

CHAPTER IV

Dissolution of the CEP

33. DISSOLUTION

- 33.1. The dissolution of the CEP may only be effected by a Congress comprising three quarters of the valid member Federations and requires a secret ballot with a majority of three-quarters (75%) of the votes cast.
- 33.2. If upon the winding up or dissolution of the CEP there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the CEP but shall be given or transferred to some other institution or institutions having objects similar to the objects of the CEP, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the CEP under or by virtue of Article 31.
- 33.3. Such institution or institutions is to be determined by the members of the CEP at or before the time of dissolution, and if and so far as effect cannot be given to such provision, then to some charitable object.

CHAPTER V

Ethics Commission

34. ETHICS COMMISSION

- 34.1. The Board of Directors shall appoint an Ethics Commission, as defined in Article 23, composed of 3 members empowered to hear any complaint against any officer or member ENF whether made by another officer, member ENF, or a member of the public.
- 34.2. Upon receiving a written request from the Ethics Commission, the officer or member ENF concerned against whom a complaint has been made shall provide such further information or documentation within such a period as may be reasonably required.
- 34.3. The Ethics Commission will give the said officer or member ENF a reasonable opportunity to make representations (in writing, in person or through the use of any duly appointed counsel or representative) in connection with the said complaint before making any final decision thereon.
- 34.4. The Ethics Commission shall, in relation to an officer or member ENF against whom a complaint as aforesaid shall have been made, have the following disciplinary powers:
 - a. Warning.
 - b. Fine.
 - c. Suspension or exclusion from European Championships.
 - d. Suspension from membership for whatever period of time the Ethics Commission shall decide.
 - e. Termination of Membership (subject to the approval of the FIPJP).
- 34.5. Any officer or Member against whom the disciplinary action, referred to in this Article, shall have been taken will have a right of appeal to an Extraordinary Congress of the CEP called for that purpose.
- 34.6. Notice of such appeal must be served in writing to the Secretary General not more than 14 days after the date upon which any decision of the Ethics Commission shall have been communicated to the said officer or member ENF concerned.
- 34.7. Any decision of the Ethics Commission or (on appeal) of the CEP taken at the aforesaid Extraordinary Congress shall be by not less than a two thirds majority.
- 34.8. Any decision made by the Extraordinary Congress may be submitted exclusively by way of appeal to the Court of Arbitration for Sport (CAS), which will resolve the dispute definitively in accordance with the Code of Sports - Related Arbitration.
- 34.9. The decision of the CAS shall be final and binding on the parties. The time limit for appeal is twenty-one days after the receipt by the appellant of the decision to be appealed.

CHAPTER VI

Miscellaneous

35. INTERNAL REGULATIONS

- 35.1. Subject to these Articles, the Board of Directors shall have power to make regulations or bye-laws on all matters not provided for in these Articles and to do all such things, which it may deem necessary for attaining the objects of the CEP; provided that all actions taken or regulations or bye-laws made under this Article shall be reported to the next succeeding annual Congress of the CEP and provided further that no regulations or bye-laws shall be made under this power which would amount to such an addition to or alteration of these Articles as could only legally be made by a Special Resolution passed in accordance with these Articles.

36. NOTICES

- 36.1. A notice may be given by the CEP to any member ENF either personally or by sending it by post or e-mail or any other equivalent means to their registered address.
- 36.2. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and to have been effected in the case of a notice of a meeting at the expiration of twenty-four hours after the letter containing the same is posted and in any other case at the time at which the letter would be delivered in the ordinary course of post.
- 36.3. Notice of every Congress shall be given in any manner herein before authorised to:
- every member ENF
 - the Audit Committee for the time being of the CEP
 - every Honorary Member
 - the FIPJP.
- 36.4. No other person shall be entitled to receive notices of general meetings.

37. CONFIDENTIALITY

- 37.1. Without prejudice to its rights or duties at law, each member ENF shall treat all information relating to any other member ENF, the CEP or the Board of Directors as strictly confidential and shall not communicate such information or any part thereof to any other person, authority or organisation whatsoever.

38. INDEMNITY

- 38.1. No Director or other officer of the CEP shall be liable for the acts, receipts, neglects or defaults of any other Director or officer; or
- for joining in any receipt or other act for conformity; or
 - for any loss or expense happening to the CEP through the insufficiency or deficiency of title to any property acquired by order of the Board of Directors for or on behalf of the CEP; or
 - for the insufficiency or deficiency of any security in or upon which any of the monies of the CEP shall be invested; or
 - for any loss or damage arising from the bankruptcy, insolvency or tortuous act of any person with whom any monies, securities or effects shall be deposited; or
 - for any loss occasioned by any error of judgment or oversight on their part; or

- f. for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of their office or in relation thereto, unless the same happens through their own dishonesty.

39. INTERPRETATION

39.1. In these Articles, unless the context requires another interpretation:

- a. words importing the singular number only shall include the plural number and vice versa
- b. words importing the masculine gender only or neuter shall include the feminine gender
- c. words importing persons shall include corporations.

40. ARTICLES

40.1. If there is any doubt as to the implication or interpretation of these Articles or if there is a contradiction between these Articles and the rules and regulations the Articles shall take precedence.

41. AMENDMENTS OR ADDITIONS

- 41.1. Subject to compliance with these Articles, any amendment of or addition to these Articles may be proposed by The Board of Directors or by any member ENF, which is a Voting Member through its Secretary General or equivalent officer.
- 41.2. Such proposed amendment or addition must be notified, in writing, to the CEP Secretary General at least sixty days before a Congress of the CEP, which will consider it.
- 41.3. The Secretary General shall give notice of such proposed amendment or addition to each member of the Board of Directors and to the Secretary General or equivalent officer of each member ENF not later than thirty days prior to the meeting of the CEP which will consider same.
- 41.4. A two-thirds majority of those present and voting at the meeting of the CEP considering any amendment or addition shall be necessary to carry the same.
- 41.5. Any amendment of or addition to these Articles, proposed to be made shall be notified by the Secretary General to the FIPJP and member ENFs.
- 41.6. The decisions and changes in Statutes taken at the Congress come into effect immediately unless otherwise decided by the Congress. They replace the foregoing Statutes and all modifications before the above date.
- 41.7. Subject to the provisions of Article 35.1 and 41, the sole authority for the interpretation of these Articles and any regulations made thereunder from time to time shall be vested in the Board of Directors.

CHAPTER VII

European Sport Events

42. EUROPEAN CHAMPIONSHIPS

- 42.1. The European Championships are the exclusive property of the CEP, which owns all rights and data relating thereto. The Board of Directors shall have the exclusive right to transfer, sell and/or cede totally or partially any of the CEP's Marketing and TV rights regarding for the European Championships.
- 42.2. The European Championships are regulated by these Articles as well as the Regulations and Specification of the Championships. These govern, among other aspects:
- a. all that which concerns the duration, the candidature procedure, the program, the ceremonies; and
 - b. the appointment of the Host member ENF and venue together with the General Organisation of each Championship.
- 42.3. The Board of Directors has the sole authority to designate the member ENF, which may apply to organise a European Championship.
- 42.4. The Federation that has been granted the right to organise the Championship must ensure that the venue complies with the obligations laid down by these Articles, Internal Regulations and the Championship Rules and Specifications.
- 42.5. The authority of last resort concerning the European Championships rests with the Board of Directors.

43. EUROPEAN CUP FOR CLUBS

- 43.1. The European Cup for Clubs, also known as the EuroCup, is the exclusive property of the CEP, which owns all rights and data relating thereto. The Board of Directors shall have the exclusive right to transfer, sell and/or cede totally or partially any of the CEP's Marketing and TV rights regarding for the EuroCup.
- 43.2. The EuroCup is regulated by these Articles as well as the Regulations and Specification of the EuroCup. These govern, among other aspects:
- a. all that which concerns the duration, the candidature procedure, the program, the ceremonies; and
 - b. the appointment of the Host member ENF and venue together with the General Organisation of each Championship.
- 43.3. The Board of Directors has the sole authority to designate the member ENF, which may apply to organise the EuroCup.
- 43.4. The Federation that has been granted the right to organise the EuroCup must ensure that the venue complies with the obligations laid down by these Articles, Internal Regulations and the EuroCup Rules and Specifications.
- 43.5. The authority of last resort concerning the EuroCup rests with the Board of Directors.

44. OWNERSHIP RIGHTS

- 44.1. The European Championships and EuroCup belongs to, and is organised on behalf of the CEP, which has the exclusive rights to these sport events.

CHAPTER VIII Dispute Resolution

45. DISPUTE RESOLUTION

- 45.1. Any dispute relating to these Articles, to resolutions of the Congress, the Board of Directors or relating to the European Championships or European Cup for Clubs shall in the first instance be submitted to the Board of Directors for an amicable resolution in good faith.
- 45.2. If, within a period of 4 months after the receipt of a claim, the Board of Directors is unable to agree on a solution that satisfies the parties, the parties may submit the dispute to the Court of Arbitration for Sport (CAS). The decision of the CAS shall be final and binding on the parties.





ARTICLES OF ASSOCIATION
(STATUTES)
CERTIFICATION

Certified as a true copy of the Articles of the Confédération Européenne de Pétanque as adopted by the Congress - Saint-Pierre-lès-Elbeuf, France - 21st September 2017

As amended and adopted by the Congress –

Signed: Mike Pegg, President

Date: 17 April 2021

Signed: Signe Hovind, Secretary General

Date: 17 April 2021

Articles of Association (Statutes) - Version 1.2

HISTORY

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Reviewed: April 2020



CONFÉDÉRATION EUROPÉENNE DE PÉTANQUE
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